

Option form for selecting Digital/Soft copy to Printed Study Material

Date:

To

The Registrar,
Student Registration Division (SRD),
IGNOU, Block-3,
Maidan Garhi,
New Delhi – 110068

I would like to request you to kindly change my option from Digital/Soft copy to **PRINTED** Study Material. I am also paying the remaining fee and submit DD as per the details given below:

Student Name : _____
Programme Name : _____
Programme Code : _____
Enrolment No : _____
Session & Year of Admission: (January/July) : _____
Demand Draft No. : _____ Date : _____
Amount : _____ Bank Name : _____

<u>For office Use only</u>
Discount Given: _____
Amount Paid: _____
Details verified and found correct
Dealing Assistant: _____

(Signature)

Student Name: _____
Address : _____

Mobile No. : _____
E-Mail ID : _____

AD/ DD (SRD)

Registrar (SRD)

Registrar (MPDD)